



TERMS OF REFERENCE FOR PEACE BUILDING PROJECT OFFICER

Country:	Somalia
Name of Project:	Peacebuilding Program
Assignment Title:	Peace Officer
Type of employment:	National
Place of Assignment:	Belet Hawa and Dollow, Jubaland, Somalia
No of Vacancies	1
Vacancy Reference	SADO/02/2022
Closing date	15 th April, 2022

1. INTRODUCTION

Established in 1994, Social-Life and Agricultural Development Organization (SADO) is a non-partisan non-governmental, not for profit organization. With its headquarters in Mogadishu, Somalia, SADO has operational presence and experience in South Central Somalia. The organization has ambitions to expand into the greater East-African region.

SADO pursues a rights-based approach grounded on the belief that people are entitled to basic conditions of living with dignity and access to opportunity and dignity, as a basis of fulfilling their human potential. SADO therefore seeks to stimulate sustainable developmental change amongst vulnerable communities living in the Horn of Africa region. SADO's mandate and core business is facilitating community development. These ambitions are realized through (core strategies of) knowledge transfer, influencing, brokering linkages and facilitating/ implementing integrated people centered humanitarian and development programs. The main developmental approach of SADO is enabling the communities find solutions to their socio-economic challenges.

SADO has an impressive track record and experience in implementing community anchored programs in Peace and Governance; Education; Livelihoods and Food Security; Water Sanitation and Hygiene (WASH). Additionally, human rights, gender and environment have over time been

addressed by SADO as cross-cutting issues. The main target groups of SADO include vulnerable and marginalized pastoralists (individuals, families, groups and communities). SADO has a well-defined and functional internal organizational structure. SADO works through a number of well resourced (staff, infrastructure, equipment) field offices. Policy and strategic guidance, leadership and oversight are offered by a diverse and competent Board of Directors (BOD).

2. KEY RESPONSIBILITIES

(a) Project Management Capacity

- ✓ Promote good stewardship and high accountability through efficient and economical utilization of resources in the project
- ✓ Motivate and ensure teamwork among Peace Building staff for greater project impact in the community
- ✓ Liaise closely with and provide the necessary advice and support to the Peace Building Project consultants in all matters pertaining to effective management and implementation of Peace Building activities
- ✓ Take full responsibility in the implementation of Peace Building Project in Dolow and Bula-xawa districts as per the project work plan.

(b) Coordinate project Design, implementation, monitoring and reporting

- ✓ Monitor progress of activities implementation to ensure highest quality standards and accountability based on project framework.
- ✓ Participate in program design process specifically in assessments and generating community priority needs in Peace Building.
- ✓ Develop regular monthly, quarterly and annual project reports
- ✓ Manage the implementation and monitoring of project activities towards realization of project outputs in a timely and effective manner.
- ✓ Ensure financial Management and budget control/monitoring of the project
- ✓ Work with the program coordinator and Finance Coordinator in preparation of budgets, financial projections, expenditure monitoring and preparation of monthly, quarterly and annual financial and narrative reports and submit them within the agreed timeframe to appropriate people
- ✓ Support preparation of requisitions for appropriate project supplies in line with approved SADO procurement policy
- ✓ In collaboration with program coordinators and Peace Building staff prepare project budgets, narrative reports, updates, financial reports and submit them within the agreed time frame

(c) Representation and Networking

- ✓ Represent SADO Peace building program in Peace Building Forums/clusters at the field level and establish strategic partnerships with other organizations.

- ✓ Establish and liaise closely with the district administration and other partners, agencies to ensure and promote a coordinated approach to project implementation, including participation in relevant workshops, meetings for better coordination.
- ✓ Develop a network of information gathering relevant to Peace Building operations.
- ✓ Establish appropriate contacts with local counterparts at the regional and State level.
- ✓ Assist communities identify their priorities, opportunities and resources for effective Peace Building project implementation.
- ✓ Facilitate communities to fully participate in project activities for enhanced community ownership and sustainability of Peace Building program through sports, cultural events.
- ✓ Facilitate awareness creation and sensitization of communities in Peace Building
- ✓ Enhance synergies within the communities to achieve integration and attainment of regional objectives
- ✓ Facilitate identification and capacity building of leadership and community-based organizations in Peace Building matters
- ✓ Assist the Program Coordinators, Program Quality Manager and MEAL Manager in establishing and maintaining Monitoring and Evaluation system.
- ✓ Ensure that technical information pertinent to the project is obtained, documented and disseminated to staff as required.
- ✓ Assist the program coordinator, Program Quality Manager in identifying potential Peace Building priorities and projects in the assigned geographical area.
- ✓ Assist in recruitment of Peace Building staff and train them to interpret and implement Peace Building and Conflict-Sensitivity standards.
- ✓ Work towards integrating Peace Building and Conflict-Sensitivity into other ongoing SADO programs in the same area to ensure mainstreaming in all other Project initiatives
- ✓ Enhance and train communities in Local Capacities for Peace and ensure learning centered principles (LCP) and do no harm principles (DNH) are mainstreamed in development planning across different sectors
- ✓ Create and facilitate culturally sensitive programs that will enhance spirituality of staff and build resilience

(d) Participate in staff devotions

- ✓ Perform any other responsibilities that may be assigned by your supervisor from time to time

3. KNOWLEDGE, SKILLS & ABILITIES:

REQUIRED:

- ✓ Requires a **Bachelor's Degree** in Peace-Building, Sociology, International Relations, Conflict studies or any other related field. Masters degree will be an added advantage.

- ✓ Requires at least **3 years** field experience working with Communities in Peace-Building programming and program management in an NGO context.
- ✓ Experience with integration / mainstreaming of peace building and conflict-sensitivity across other programs and projects is a plus.
- ✓ Experience in management with local or INGO's is a must.
- ✓ Very strong communication skills and experience in working with communities.
- ✓ Knowledge of humanitarian industry including sphere standards, NGO code of conduct and humanitarian charter
- ✓ Strong analytical, documentation, problem solving, interpersonal and negotiation skills
- ✓ Ability to work with different partners, local authorities, local organizations and civil societies to develop and maintain positive relationships.
- ✓ Ability to work in and contribute to team building environment.
- ✓ Ability to cope and deal with stress and work under stressful work conditions is a requirement
- ✓ Commitment to SADO Core Values and Vision Statement
- ✓ Knowledgeable of MS Word, Excel, Power Point etc

4. Time frame

The expected duration of the contract employment is eight (8) months, with possibility of contract extension subject to satisfactory performance. The assignment is expected to commence in May 2022. The Peace Officer will be reporting to the Project Manager and work with the local community extensively.

1.1 How to Apply

Submit your application with a cover letter, updated CV, academic and professional certificates. Please provide two professional references familiar with your work. Our Mogadishu office is located at KM5, Laamiyaraha Zoobe, Bulo-hubey, behind Aden Adde Hospital, Wadajir District. In case of e-mail contact: sado@sadosomalia.org. Telephone: +252 614122223. More details are available on SADO website; <https://www.sadosomalia.org/vacancies-postings/#vacancies>